I find it really useful to connect my laptop to a monitor and extend the desktop onto the monitor when working from home. This allows you to work with the larger monitor screen rather than the smaller screen on the laptop.

If your laptop has a VGA connection just connect the monitor to the laptop and following the instructions below. You can also use a portable TV if your laptop has a HDMI connection.

Windows 10:

1. Open **Settings**.
2. Click on **System**.
3. Click on **Display**.
4. Under the "Rearrange your displays" section, click the **Detect** button in the bottom-right corner (if applicable).
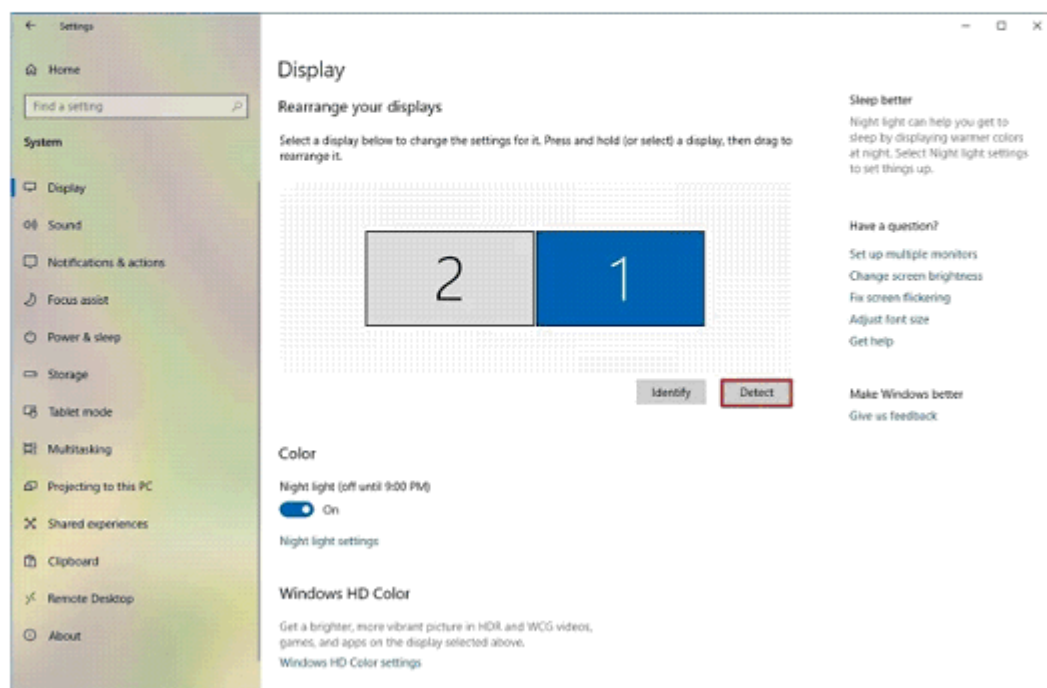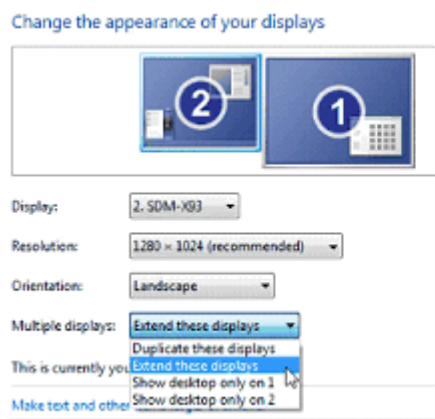

Source: Windows Central

Windows 7:

1. Right-click any empty area of your desktop, and then click Screen resolution. (The screen shot for this step is listed below.)

View	▶
Sort by	▶
Refresh	
Paste	
Paste shortcut	
New	▶
Screen resolution	
Gadgets	
Personalize	
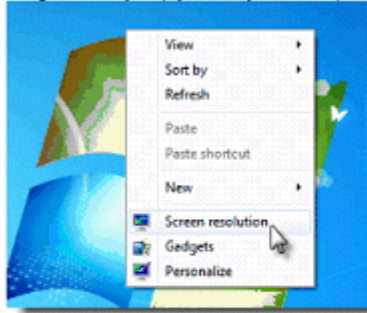
2. Click the Multiple displays drop-down list, and then select Extend these displays, or Duplicate these displays. Note If you cannot see the additional monitor(s) listed, click Detect. If does not work, try restarting your computer and do step 1 to 2 again. (The screen shot for this step is listed below.)

Change the appearance of your displays

Display: 2. SDM-X93
Resolution: 1280 × 1024 (recommended)
Orientation: Landscape
Multiple displays: Extend these displays
Duplicate these displays
This is currently you Extend these displays
Show desktop only on 1
Make text and other Show desktop only on 2

Think you can also do this by pressing the Windows logo key (bottom left corner of the keyboard) and the P button.

Press the Windows logo key + P on your keyboard. Select one of the following options according to your needs: (The screen shot for this step is listed below.)

Press ⊞ + P

| Computer only | Duplicate | Extend | Projector only |