

MSI

6984

**Enquiries to :**

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Monthly Services Inquiry -

If above details are incorrect, please amend and mark (X) in this box ☐

Before completing this form please see the guidelines and explanatory note on the next page

Thank you in advance for your participation in this survey. Please forward details relating to turnover for the month referenced above. **In the absence of exact figures, we will accept your best estimate.** The latest results from this survey are available on the CSO website at the address <http://www.cso.ie/en/releasesandpublications/services/>

This form must be completed and returned no later than

A free-post pre-addressed envelope is enclosed for your convenience. Alternatively you may complete this form online at: <https://eforms.cso.ie/MSI.html>

The information you provide will be treated as strictly confidential in compliance with EU and national law. This survey is statutory and is being conducted under the provisions of the Statistics (Monthly Services Inquiry) Order 2016 (S.I. No. 37 of 2016). Details relating to any particular return will not be disclosed to any other Government Department or body.

Pádraig Dalton
Pádraig Dalton
Director General

Please indicate (X) which currency is used on this form

€ ☐Other ☐If other,
please specify

1. Monthly Period Covered

Exact monthly period covered (please specify)

	Day	Month	Year
From	<input type="text"/>	<input type="text"/>	<input type="text"/>
To	<input type="text"/>	<input type="text"/>	<input type="text"/>

2. Turnover (excluding VAT) in this period. If none, please specify reason below.

, , ,

3. How many minutes did it take you to complete this form?

Any changes in turnover since last month should be explained here in order to avoid queries:

☐ Official
Use

PLEASE TURN OVER →

6984

Guidelines for completing this form

This form will be scanned electronically. In order to get the best possible results, it would be greatly appreciated if you would follow the instructions below:

- Please write clearly in black or blue ink, and enter **one** number in each box
- If a box should be blank, please **do not** fill it with zeros or dashes
- **Do not** include any comma, decimal point or text in the box
- All monetary values should be rounded to the nearest euro

DO	DO NOT																					
<p>Do fill the boxes like this:</p> <table border="1"><tr><td>1</td><td>2</td><td>7</td></tr><tr><td></td><td></td><td>3</td></tr></table> <p>If you have nothing to enter, just leave blank:</p> <table border="1"><tr><td></td><td></td><td></td></tr></table>	1	2	7			3				<p>Please do not fill the boxes like this:</p> <table border="1"><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td>N</td><td>/</td><td>A</td></tr><tr><td>1</td><td>.</td><td>2</td></tr></table>							N	/	A	1	.	2
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Explanatory Note

Question 2

Turnover should include all receipts (excluding VAT) accruing to the **enterprise as a whole** from sales of goods and provision of services, after trade and cash discounts, rebates etc.

If you have no actual turnover but are funded by a grant or allocation of funds from your head office, please treat this as turnover.

Wholesalers should complete this form as they are included in this survey and are not covered by either the Monthly Retail Sales Inquiry or Monthly Production Survey.

Sale of capital assets and non-trading receipts (e.g. insurance claims) should be excluded.

If you have no turnover please state why in the 'Changes' box.

Please provide your email address below if you wish to receive electronic notification in the future.

Signature	
Position	
Phone	
E-mail	

Thank you for your co-operation with this survey