

Farm Workforce Example

A. Holder & Spouse / Partner		Holder	Spouse / Partner
Gender (Please X)	Male	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Female	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Age		57	53
Manager (Please X if manager)		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Engaged in farming in the past 12 months? (Please X if yes)		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Time Spent on Farmwork			
Average number of hours per week spent on farmwork throughout the year (Please X appropriate box)	Less than 9 hours	<input type="checkbox"/>	<input type="checkbox"/>
	9 hours or more but less than 18	<input type="checkbox"/>	<input type="checkbox"/>
	18 hours or more but less than 27	<input type="checkbox"/>	<input type="checkbox"/>
	27 hours or more but less than 36	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	36 hours and above	<input type="checkbox"/>	<input type="checkbox"/>
Importance of Farmwork			
(Please X appropriate box)	Sole Occupation	<input type="checkbox"/>	<input type="checkbox"/>
	Major Occupation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Subsidiary Occupation	<input type="checkbox"/>	<input type="checkbox"/>
If farming was not the sole occupation, is the other occupation directly related to the holding? (Please X if yes)		<input checked="" type="checkbox"/>	<input type="checkbox"/>

In this example, John, the 57 year old male **holder** was actively engaged in farming over the past 12 months. During this period an average of 30 hours per week was spent on farmwork. The holder is also marked as the **manager** – i.e. he is also responsible for the day-to-day running of the farm.

John also has another job from which he obtains an income, but work on the farm takes up more of his time and thus, farmwork is his **major occupation**. His other job is as an agricultural contractor, and is directly related to the holding as he uses the machinery of the holding.

Mary, the holder's **spouse**, didn't work on the farm in the last year and so the 'Engaged in farming in the past 12 months?' box has been left blank.

If you have any queries relating to the completion of the 2013 Farm Structure Survey questionnaire, please do not hesitate to contact the CSO on:

LoCall: 1890 924 990

E-mail: agri@cs0.ie

Thank you for your co-operation in completing the 2013 Farm Structures Survey.

Information Booklet

Farm Structure Survey 1st June 2013

The purpose of this booklet is to assist you in completing the 8 page Farm Structure Survey questionnaire.

Frequently Asked Questions

I am no longer farming. What should I do with this questionnaire?

In this case, please complete the section on Agricultural Activity on Page 1 of the questionnaire, sign the declaration on page 8 and return the questionnaire in the freepost envelope provided.

The questionnaire is addressed to a deceased relative. What should I do with it?

- If the holding has been **sold or leased to another farmer** please return the questionnaire to the CSO in the freepost envelope provided stating that the holder is deceased
- If you have **inherited** the holding, please add your name and address details to the front of the questionnaire and complete the questionnaire as if it was addressed to you.

While every effort is made to keep our register of farm holdings current, there will be instances where our records are not fully up to date. We would like to apologise for any inconvenience this may cause.

Notes on Completion of the questionnaire

AGRICULTURAL ACTIVITY (Page 1)

- If you are actively engaged in farming or are maintaining the land in good agricultural and environmental condition in order to receive the Single Farm Payment (**Yes** to **either** of questions 1 and 2) please enter your current and any previous herd number and proceed to page 2 of the questionnaire.
- If you answer **No** to **both** questions please record how the land has been disposed of (sold, let, or transferred) or whether the holding is temporarily idle (due to probate, destocking etc). Please also indicate if the holder is retired from farming. Then simply sign the declaration on page 8 of the questionnaire and return it in the free-post envelope provided.

UTILISATION OF LAND ON 1 JUNE 2013 (Page 2)

- Please indicate whether the area will be provided in Hectares or Acres and use this same unit of area in sections 2, 3, 4, 6 and 7.

Any options that do not apply to you (e.g. if you have no land let) may be left blank.

ANALYSIS OF AREA FARMED (Page 2)

- **Total Crops and Horticulture:** Include all areas devoted to cereals, vegetables, fruit, nurseries, fodder crops, energy crops, and all fallow land, including fallow grassland.
- **Grass Silage, Hay and Pasture:** All areas of land should be recorded once. If a field is used for silage and subsequently grazed, it should be recorded under silage only. If an area of land produces more than one cut of silage or hay, this area should only be recorded once.

SELECTED CROPS AND HORTICULTURE (Page 3)

- **Low Cover:** Sheets of plastic laid flat on the ground or low tunnels.
- **Fallow land subject to aid schemes:** This is either arable or pasture land not being used for productive purposes but for which subsidies such as the Single Farm Payment are being received.
- **Glass/Other protective cover:** Greenhouses or rigid or flexible plastic covering which is directly accessible.
- **Base area of Mushroom beds:** Only record the base area i.e. the area used at least once for the production of mushrooms.

ORGANIC FARMING (Page 4)

- If your holding is a **registered** organic farm or **in conversion** to registered organic status, please record the areas of cereals, pasture and meadow and other crops being grown either to registered organic standards or in conversion to registered organic standards.

MACHINERY (Page 4)

- Please enter the number of machines being used, their use (in either hours per year or area covered) for each of the machines listed along with where the tractor/combine is shared by more than one holding. Your tractor/combiners' telemetry/hour-meter may provide information on the number of hours of operation. If not, your best estimate will suffice.

To Convert Hours per day to hours per year:

Hours per day X Days per week X Weeks in year = Hours per year

E.G. 5 hours per day X 6 days per week X 52 weeks = 1560 hours per year

Hours used per day	Number of days used in week	Weeks per year	Total number of hours per year
1	6	52	312
2	6	52	624
3	6	52	936
4	6	52	1248
5	6	52	1560
6	6	52	1872
7	6	52	2184
8	6	52	2496
9	6	52	2808
10	6	52	3120

HOLDER, SPOUSE AND FARM WORKFORCE (Page 6)

Manager:

- The Manager is the person responsible for the day to day decision-making and management of the holding. There should only be one person recorded as the Manager for each holding.

Engaged in farmwork in the past 12 months?

- This question only applies to the holder and their spouse/partner (where applicable). If the holder's spouse/partner did not carry out any farmwork, please X the 'Subsidiary Occupation' box in respect of the 'Importance of Farmwork'.

Time spent on farmwork:

- Please indicate the average number of hours per week spent on farmwork during the 12-month period from 1st June 2012 to 31st May 2013. This should include time spent on farm management, accounts etc.

Importance of farmwork:

Please indicate the importance of farmwork in comparison to time spent on other occupations from which an income is earned.

- If farming is the **only** occupation from which an income is earned, then farmwork is the **sole occupation**.
- If more time is devoted to farmwork than to the other occupation, then farmwork is the **major occupation**.
- If more time is devoted to the other occupation than to farmwork, then farmwork is the **subsidiary occupation**.

If farming was not the sole occupation, is the other occupation directly related to the holding?

Only tick this option if the other occupation is **directly related** to the holding. Examples of activities directly relating to the holding could include:

- | | |
|--|---|
| • Contract work using machinery of the holding | • Tourism, accommodation and other leisure activities |
| • Production of renewable energy | • Processing of farm products |
| • Wood processing | • Forestry |
| • Handicraft | • Aquaculture |