

# BCI Short Form 2021

Building and Construction Inquiry 2021

(Including the Allied Trades)

You are completing this for CSO (Central Statistics Office)  
Building and Construction Inquiry 2021 - (Including the Allied Trades)

The purpose of this survey is to measure economic activity in the construction sector of the Irish economy and facilitate political decision making at National and European level.

The Building and Construction Inquiry is a statutory statistical survey conducted each year under the provisions of the Statistics (Structural Business Inquiry) Order 2022 (S.I. No 268 of 2022).

Under Sections 26 and 27 of the Statistics Act 1993 you are obliged by law to complete and return this form. Any person who fails or refuses to provide this information or who knowingly provides false information may be subject to prosecution under Part VI of the Act.

If your accounts will not be ready until later in the year please email our office and we will put reminders on hold until then.

Please read the following carefully prior to completion of the questionnaire:

A return must be completed in respect of each enterprise whose sole or principal activity during the year was in the construction sector or its allied trades. To check if the activity of your enterprise is relevant for this survey, please consult codes 4110 – 4399 at the URL below:

<https://www.cso.ie/en/methods/classifications/nacecoder/>

In the case of a group of companies, a separate electronic Questionnaire should be returned for each company within the group, parent or subsidiary, each in respect of its own direct activities. In certain circumstances with prior approval, a return that treats a group of companies as a single enterprise will be accepted. Transactions between companies within a group should be treated in the same way as transactions with third parties.

For further information for the Allied Trades, please refer to the following instructions:

NACE Instructions

It is extremely important to read the instructions in the Survey Booklets in conjunction with the form.

Survey Booklet

## Enterprise Details

2021 calendar year or ideally the nearest accounting year (12 months) containing a minimum of 6 months of 2021.

**Q1.1 Year covered by this return - date from:**

**Q1.2 Year covered by this return - date to:**

**This question is Mandatory**

**Q1.2 Principal type of work**

Please state the main type of work done by your business in {{SurveyYear}}

**This question is Mandatory**

**Q1.3 Location of ownership**

Ireland

Elsewhere (specify)

**This question is Mandatory**

**Q1.4 Is this a family business?**

A family business is defined as an enterprise where:

One family holds more than 50% of voting shares and or One family supplies a significant proportion of the senior management and effectively controls the business and or a family or a family relationship influences the enterprise and the latter is perceived to be a family business.

Yes

No

**This question is Mandatory**

**Q1.5 Did the business engage in any research and development (R&D) activities?**

Yes

No

## Turnover

NOTE: PLEASE ROUND ALL AMOUNTS TO THE NEAREST EURO

**This question is Mandatory**

**Q2 Total turnover** on either invoice or cash receipts basis

If figure is nil, please enter zero.

**This question is Mandatory**  
 Breakdown of Turnover (on either invoice or cash receipts basis) {{Total\_TO}}  
 Please provide all monetary amounts to the nearest euro.  
 Enter turnover (excluding VAT) from: €

<b>Q2.1(a)</b> Work done as a principal contractor or on own account	<input style="width: 90%;" type="text"/>
<b>Q2.1(b)</b> Work done as a subcontractor	<input style="width: 90%;" type="text"/>
<b>Q2.1(c)</b> Other turnover	<input style="width: 90%;" type="text"/>

**This question is Mandatory**

**Q2.1(d)** Of the total turnover in Q2, state the % (best estimate) resulting from...  
 Financial transactions conducted online using websites, apps or via Electronic Data Interchange (excluding emails).

If figure is nil or not applicable, please enter zero.

**This question is Mandatory**  
 Breakdown of turnover for building/construction (new and repair & maintenance)

	%
<b>Q2.2(a)</b> Residential Building/Construction	<input style="width: 20px; height: 20px;" type="text"/>
<b>Q2.2(b)</b> Non Residential Building/Construction Civil	<input style="width: 20px; height: 20px;" type="text"/>
<b>Q2.2(c)</b> Engineering Works	<input style="width: 20px; height: 20px;" type="text"/>

## Goods and Services

**Only answer this question if This question is Mandatory**

### **Q3. Total cost of all goods and services other than capital items**

If figure is nil, please enter zero.

Include: Materials, fuel and power; Industrial services supplied to the business by others; Goods for resale without further processing; Operating lease and hire of plant, machinery, equipment and vehicles; Rent on premises; Insurance premiums paid on plant, vehicles, premises, public liability and insurance bonds on contracts; Bank charges; Travel and subsistence; Other goods and services

Exclude: VAT, Indirect taxes, Depreciation, Interest charges, Motor tax, Rates, Labour costs, Subcontractors.

### **Q3.1 Of the total cost of goods and services Q3, state the % (best estimate) resulting from...**

Financial transactions conducted online using websites, apps or via Electronic Data Interchange (excluding emails)

If figure is nil or not applicable, please enter zero.

## Cost of Agency Workers

Please provide all monetary amounts to the nearest euro.

Include: Amounts paid or payable to temporary employment agencies and similar organisations supplying workers to clients' businesses for the provision of personnel which is not linked to the provision of a particular industrial or other non-industrial service.

Exclude: VAT, Payments for the provision of personnel which is linked to the provision of a particular industrial or non-industrial service.

**This question is Mandatory**

**Q4. Total cost of agency workers**

If figure is nil, please enter zero.

## Subcontractors

Subcontractors (Building and construction subcontractors)

If figure is nil, please enter zero.

**Q5.1 Total number of subcontractors engaged during the year**

**Q5.2 Total cost of subcontractors (excluding VAT)**

€

## Employment and Gross Earnings

**Only answer this question if This question is Mandatory**

**Q6. Average annual number of persons employed**

(as per payroll returns)

If figure is nil, please enter zero.

**Breakdown of Average annual number of persons employed (as per payroll returns)**

**Q6.1(a) Managerial, clerical and technical employees**

Include: proprietary directors.

Avg No. Employees

**Q6.1(b) Supervisory and operatives**

Include: foreman & supervisors; apprentices; skilled operatives; unskilled or semi skilled operatives on adult or juvenile pay rates.

**Q6.2 Gross annual earnings of average annual number of persons employed**

Please provide all monetary amounts to the nearest euro.

(exclude employer's PRSI)

**Q6.3(a) Number of proprietors, partners and family members engaged during the year but not on the payroll**

**Q6.3(b) Of the persons employed/engaged during the year, state the number of persons engaged part-time**

## Other Labour Costs

### Other Labour Costs

The figures in this question should cover the charges borne by the business; any part of the costs paid by the employees should be excluded.

The costs should cover all employees listed in the previous section but any amounts that have already been included as earnings in that section (e.g. sick pay) should be excluded.

Please provide all monetary amounts to the nearest euro.

**This is a Mandatory question**

**Q7. Total other labour costs**

If figure is nil, please enter zero.

**Breakdown of Other Labour Costs (Q7)**

The figures in this question should cover the charges borne by the business; any part of the costs paid by the employees should be excluded.

The costs should cover all employees listed in the previous section but any amounts that have already been included as earnings in that section (e.g. sick pay) should be excluded.

Please provide all monetary amounts to the nearest euro.

**Q7.1(a) Employer's PRSI**

€

**Q7.1(b) Other**

(e.g. Redundancy payments, pension contributions, employer's liability insurance, etc.)

## Indirect Taxes

**This is a Mandatory question**

**Q8. Total indirect taxes (payable)**

If figure is nil, please enter zero.

**Breakdown of Indirect taxes (payable)**

VAT: Either invoice or cash receipts basis. Do not include reverse charge VAT.

Other indirect taxes: Include: Motor tax on all vehicles, licence fees, local authority rates, stamp duty etc.

Exclude: VRT, VAT, corporation tax/income tax, import duties etc. If figure is nil, please enter zero.

**Q8.1(a) VAT charged on total turnover of the business**

€

**Q8.1(b) Excise duty paid or payable**

**Q8.1(c) Other indirect taxes paid or payable**



## Changes in Capital Assets

### Changes in Capital Assets of the Enterprise during the Year

Enter the total value (excluding VAT) of purchases (or increases) and proceeds from sales (or disposals) during the year in the physical assets of the business.

Include assets acquired under a finance lease.

**Q9.1(a) Purchases/Increases during year**

**Q9.1(b) Proceeds from Sales/Disposals during year**

## Stocks and Work in Progress

**Opening stocks and work in progress figures should correspond with closing figures from previous year.**

If figure is nil, please enter zero.

€

**Q10.1(a) Beginning of year (excluding VAT)**

**Q10.1(b) End of year (excluding VAT)**

## Comments and Administrative burden

How many minutes did it take you to complete this survey?

Please add any comments that would help us to interpret the data provided and avoid further queries:

### Declaration

Please note: Queries or future surveys from the CSO may be directed to the email or phone number provided by you.

EQ ANNOTATION 1: Drop down list required for "Position" options include ('Accountant', 'Director', 'Executive', 'Financial Controller', 'Manager', 'Owner', 'Secretary', 'Other')

#### Contact

#### Details

Name:

Position:

Phone:

Email:

Eircode:

You will have the opportunity to view and print or save a copy of your answers after submitting this survey.