Submitting entries can take time. Be sure to allow yourself adequate time to upload and submit your entries in advance of the closing date. It will not be possible to submit entries after this closing date. Make sure entries are assigned to the correct age category and that each team entry has a corresponding poster submitted.

When you are submitting your posters, please be reminded of the following:

- Maximum poster file size is **1MB**

- Only files of the type **png, jpg, jpeg, gif, pdf** are allowed.

- The name of the uploaded file must correspond to the poster title.

If a file fails to upload it will be due to either the file exceeding the upload size or else the file is saved in the wrong format.

If a file exceeds 1MB try reducing the file size. The use of images in a poster can increase the file size substantially. Try using low-res imagery or compress the images before they are used in the poster. Reducing the image size can also help.

If the images are already compressed, try compressing the file using the following tools:

PDF/Word/Jpeg compressor → https://www.wecompress.com/en/

PDF file compressor → https://www.freepdfconvert.com/

png/jpg/jpeg/Gif compressor → https://compressjpeg.com/

PDF/Word/Jpeg compressor → https://smallpdf.com/compress-pdf

If a file is in the wrong format open it in the programme it was created and resave it in one of the following formats - png, jpg, jpeg, gif or pdf.

It will make the submission process easier if you check to ensure all entries conform to the file size limit and formats before you begin the submission process.

There is a limit of 10 entries per age category in the submission form. To submit more entries than the form allows – complete the remaining entries by starting another form.

Important points to note

- The poster should have no identifying information on it i.e. NO student names or school name
- The poster can only be submitted through our online application process.
- One-page poster presentation (oriented either vertically or horizontally) only.

- The poster should be readable from a distance of two metres (seven feet) when printed on an A1 sized sheet
- All the work produced should be the students' own. No outside design or consultancy services should be used for any aspect of the project.
- Entries must be received before the closing date. Entries received after this time CAN NOT be accepted as the upload facility will be deactivated.

Please ensure all students' names are spelled correctly as these are what will appear on the certificates

Best of luck to all the participants.