

## NATIONAL SURVEY OF TRANSPORT OF GOODS BY ROAD

### INSTRUCTIONS FOR COMPLETION OF QUESTIONNAIRE

- **Complete Pages 1 and 4 immediately.** The questionnaire should accompany the vehicle and details of each journey made by the vehicle during the survey week should be recorded at the end of each day as shown in the examples.
- If the vehicle was leased or rented to another party during the Survey week, please ensure that the details of all journeys made are recorded for entry on the questionnaire.
- The details requested in **questions 4 and 5** on the carrying capacity of Vehicle/Trailer can be obtained from the Vehicle/Trailer Handbook. If not, please give your best estimate.
- For all journeys, please state the **total weight of all goods in the truck at the start of the journey**. If empty, please enter "empty".

#### International Journeys

- The **distance travelled** should **exclude** the distance for which the vehicle was carried by sea on ferries.
- The ferry route used should be entered under **Start of journey** (origin) column.
- The origin and destination (town/city) of the entire journey should be stated. List all countries crossed in transit under **Countries in transit for international journeys**.
- See **example 2 overleaf** which gives details on how to complete the questionnaire in respect of a journey falling partially within the survey week.

#### Dangerous Goods

Please record if the goods are classified as dangerous by adding the description of the type of goods to one of the following codes:

<b>1</b>	Explosives	<b>5.2</b>	Organic peroxides
<b>2</b>	Gases	<b>6.1</b>	Poisonous (toxic) substances
<b>3</b>	Flammable liquid	<b>6.2</b>	Infectious materials
<b>4.1</b>	Flammable solid	<b>7</b>	Radioactive materials
<b>4.2</b>	Substances liable to spontaneous combustion	<b>8</b>	Corrosive materials
<b>4.3</b>	Substances which catch fire in contact with water	<b>9</b>	Other
<b>5.1</b>	Oxidising substances		

#### Demountable Containers or Lift Vans

##### Full

State weight of goods carried only  
(exclude weight of container / lift van)

Include weight of normal packaging

##### Empty

Write "Empty Container" under **Type of Goods carried**

State weight of container / lift van under  
**Total weight of all goods carried in the truck at the start of the journey**

## Illustrative Examples for information

Include all journeys (empty and loaded) before first point of collection/delivery and journey home, if applicable. Examples include driving an empty truck from home to collection point or driving a partially loaded truck (e.g. oil) to collect more or deliver first thing.

### Example 1: Milk Collection

John drives a milk collection lorry for ABC Co-op. On Monday, he starts from his home in Mallow, Co Cork and drives 5km with an empty truck to the first collection of his round. See first row in example below for completion.

In total, he makes 7 collections amounting to 27,000 litres. The first of which is 2,500 (beginning of laden journey (**loaded**)). The other 6 collections amount to 24,500. He delivers the entire load to ABC Co-op in Mitchelstown. The distance travelled while loaded was 30 kms. This same journey is carried out three times during the day. Even though the farms are different, each journey has the same number of collections with the same weight and distance travelled. The return journey from the milk co-op to the first collection each time was empty and the distance travelled was 13kms. This return journey is also repeated three times, twice for collections and once for going home (empty at the end of the day). See row 3 in example below for completion.

- Enter the starting point, which in this case is home (Mallow), and record the distance (5kms) and empty load to first collection (*Row 1*).
- Enter the starting point (Mallow) and delivery point (Mitchelstown). State the type of goods carried (milk), weight of goods at beginning of journey (2,500 – first collection), total distance travelled while carrying goods (23 kms), the number of collections (6), weight of goods collected and delivered (24,500 litres in each case), the number of times that the same journey with similar load was carried during the day (3) (*Row 2*).
- The return journeys with empty loads from Mitchelstown to Mallow are entered in *Row 3*. There were two from the Co-op to the next collection point. The distance travelled was 13km each time. The third empty journey of 25kms from the Co-op to home at the end of the day is entered in *Row 4*.

Day of the week	Journeys Please give nearest town and district. <b>If in Ireland</b> , put in country as well. <b>If in Europe</b> , put in country as well. Include all journeys (empty and loaded).			Type of goods carried (i.e. state main commodity)	Total weight of all goods in the truck at the start of the journey.	Distance travelled (Km)		How many deliveries	Total weight of all deliveries	How many collections	Total weight of all collections	No. of times the same journey with similar load was carried out during the day
	Record outward and return journeys on separate lines Please state ferry route if leaving/entering Ireland. Include countries in transit, if appropriate.			If no main commodity, enter "Sundries". If goods are a <b>dangerous</b> substance, please see note on the enclosed instruction sheet for coding the product.	State unit used if not Kg. Use best estimates if exact weight unknown.	Loaded	Empty					
	Start of journey (Origin)	Furthest point of delivery/collection (Destination)	Countries in transit for international journeys									
Monday	Mallow, Co Cork	Mallow		Empty		5						1
	Mallow	Mitchelstown, Co Cork		Milk	2,500 litres	30	1	27,000 litres	6	24,500 litres		3
	Mitchelstown	Mallow		None	Empty	13						2
	Mitchelstown	Home		None	Empty	25						1

### Example 2: International Journey

Joe is travelling back to Ireland from Valencia, Spain with a cargo of oranges weighing 25,000 kgs. He picks up his load on the Sunday prior to the reference week, and travels through France and England, delivering the goods in Dublin on Wednesday. The total distance travelled with the load was 2,500km. He then travels 171km to Waterford on the following Saturday and collects a load of timber products for delivery to Germany on the Monday after the reference week.

- On **Row 1** (Wed), enter the starting point (Valencia, Spain), even though it takes place in the prior week. Enter the transit countries (France & England), the ferry route taken on the return trip to Dublin (Holyhead-Dun Laoghaire). The type of goods was oranges and weighed 25,000 kgs. The distance travelled was 2,500 kms. There was one delivery and the journey was only carried out once on that day.
- The journey from Dublin to Waterford is a separate journey and details of same are entered in **Row 2** (Sat). State the distance travelled (empty). As the timber products are not delivered until the following week, there is no need to give details of that trip.

Wed	Valencia, Spain, Holyhead-Dun Laoghaire	Dublin	France, England	Oranges	25,000	2,500		1	25,000				1
Sat	Dublin	Waterford		None	Empty		171						1